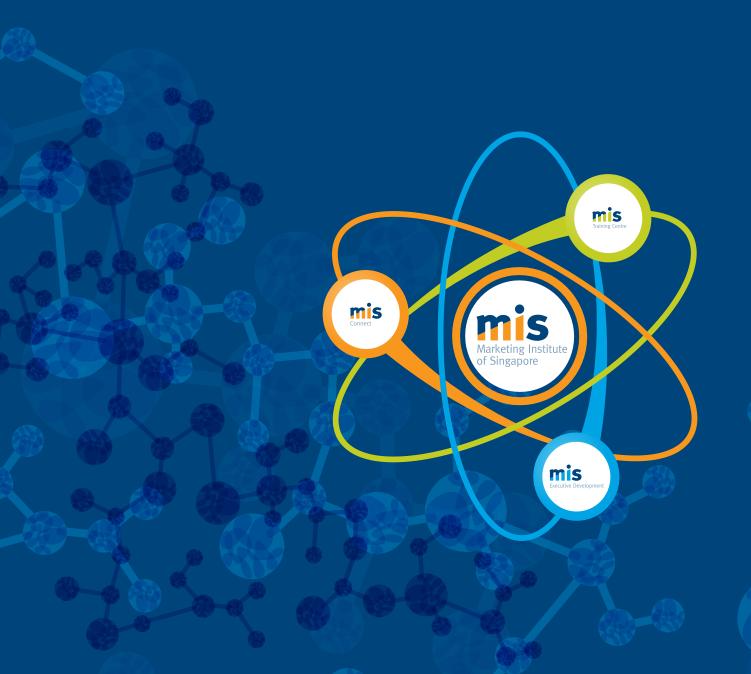


## **ANNUAL REPORT 2013**

**40** Years of Creating & Connecting Marketers



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# Vision, Mission & Functions

#### **VISION**



#### **MISSION**

Connecting a community of marketers

Creating marketers through quality education

#### **CORE VALUES**

Trust
Enterprise
Teamwork
Passion
Service Quality
Innovation

#### **ROLES AND FUNCTIONS**

The Marketing Institute of Singapore (MIS) is the national professional body for sales and marketing. Since 1973, the institute has nurtured more than 50,000 students, sales and marketing practitioners through its continuous education and executive development programmes. It also



serves as a hub for students, professionals, and organisations interested in sales and marketing to congregate, network, and exchange knowledge.

The Institute believes in promoting marketing as a philosophy and developing students holistically with our robust academic framework. The qualifications awarded by Marketing Institute of Singapore Training Centre are well regarded and recognised, especially in the fields of Business Management, Sales and Marketing.

#### **REGIONAL CONNECTIONS AND LINKS**

The Institute is a founding member of the Asia Marketing Federation (AMF), a regional body set up in 1991 comprising national marketing bodies from Hong Kong, Indonesia, Japan, Korea, Malaysia, the Philippines, Singapore, Sri Lanka, Taiwan and Thailand.

#### **EDUCATION PARTNERS**

Marketing Institute of Singapore Training Centre (MISTC) offers degree and masters programmes from the two renowned overseas universities namely University of the West of England and The University of Buckingham.





With its practical and up-to-date theoretical approaches in its academic programmes, the Institute's flagship programme, Diploma in Sales and Marketing, was launched in 1981. Since then, this programme has attracted generations of marketers with more than 70 intakes successfully conducted. Today, many other courses ranging from the Certificate to Master Degree levels are offered at the Institute.



# **Pillars of MIS**



# **40th Marketing Institute of Singapore Executive Council**



PRESIDENT Tok Lim Hoe



**1ST VICE PRESIDENT**Kenneth Woon



2ND VICE PRESIDENT Khor Chee Kok



HONORARY SECRETARY Roger Wang



ASSISTANT HONORARY SECRETARY Bhavik Bhatt



HONORARY TREASURER
Jackson Chua



ASSISTANT HONORARY
TREASURER
Sharon Vu



COUNCIL MEMBER Chia Khee Seng



COUNCIL MEMBER
Dean Shams



COUNCIL MEMBER Lee Kwok Weng



COUNCIL MEMBER
Michael Tan



COUNCIL MEMBER
Dr Ramesh Kumar



CO-OPTED COUNCIL MEMBER Lim Shiyun



CO-OPTED COUNCIL MEMBER Ng Hong Chua



# **Pillars of MISTC**

# **20th Marketing Institute of Singapore Training Centre Executive Council**



**PRESIDENT** Tok Lim Hoe



1ST VICE PRESIDENT
Kenneth Woon



2ND VICE PRESIDENT Khor Chee Kok



HONORARY SECRETARY Lee Kwok Weng



ASSISTANT HONORARY
SECRETARY
Bhavik Bhatt



HONORARY TREASURER Chia Khee Seng



ASSISTANT HONORARY
TREASURER
Sharon Vu



COUNCIL MEMBER
Roger Wang



CO-OPTED COUNCIL MEMBER Jackson Chua



CO-OPTED COUNCIL MEMBER Michael Tan



# Message from the President





Mr Tok Lim Hoe
PRESIDENT,
MARKETING INSTITUTE
OF SINGAPORE

#### FOUR DECADES OF CREATING & CONNECTING MARKETER

40 years in a man denotes wisdom, 40 years for an institution signifies establishment and foundation. The institute has started from offering diploma in sales and marketing with an intake of 75 local students to its current status of close to 700 enrolments comprising of local and international students from Marketing Institute of Singapore Training Centre (MISTC), University of Buckingham and University of the West of England programmes. MISTC was also the first few private education institutions awarded the 4-year EduTrust certification back in year 2010. As a bridge for students and practitioners, membership department has done well in organising quality marketing guru talks and networking events that created the platform for students and professionals to exchange information and share insights.

#### A NEW LOCATION, A DYNAMIC HUB

From April 2013, MIS members and students enjoy a well equipped 6-storey building located at the heart of Singapore. The new campus serves as a hub for both members and students to meet, share and learn new ideas. There are more and bigger classrooms to address the growing training needs and to provide better facilities to participants of the Executive Development Services as well as

"Year 2013 was pivotal for Marketing Institute of Singapore (MIS). Building on our 40-year heritage and solid brand, MIS rejuvenated its identity through an intrepid transformation. MIS logo was given a facelift which exudes greater vibrancy and youthfulness as the institute forge ahead in the private education space. The campus relocation from Raeburn Park & Anson Centre to North Bridge Road has given the institute a competitive edge as it uproots itself as a place synonymous with private institution and youthful buzz"

Membership events. The new state of art executive lounge has since hosted many Marketing Guru Talks by speakers from renowned brands such as Mr Campbell Wilson from Scoot™ Pte Ltd and Mr Cheo Ming Shen from Nuffnang Pte Ltd.

#### REBRANDING, FORMING THE 3 DISTINCTIVE MIS LOGOS

Synergistic growth on all fronts was possible because of the unique organisation of MIS. As part of the rebranding exercise, MIS logo was rejuvenated to a contemporary icon that was inspired by the shape of a megaphone and represented by an upward trajectory which represents Growth and Optimism; which reflects the ultimate result of all effective marketing. The three entities that make up MIS each has a differentiated role and character, and are autonomously run. Each has the autonomy and latitude to define their own operational scope and charter their own strategy and yet remains aligned to the overall mission and vision of the MIS ecosystem. With the intention to clearly identify the three distinct functions with MIS, we have refreshed our brand architecture with three different colours of orange, blue and green. The entities are thus able to leverage on the established reputation of the MIS brand and the synergy that the Group offers as a whole.

#### **SURGING AHEAD**

Year 2013 was a relatively quiet but still fairly productive year as far as Singapore's higher education sector was concerned. Stepping into the new year, we have to re-invent ourselves by discovering new channels to further add value to our businesses as well as to recruit more students both locally and internationally. Our 4-year EduTrust certificate will due for renewal in year 2014, hence we have to keep our heads up ensuring everything is in check.

Moving ahead, it is critical to enhance the operational continuity of MIS Executive Council. I would like to urge the outgoing council members to stay active in assisting the newly elected to carry through the ongoing initiatives to fruition. With visionary leaders and dedicated Senate, Executive Council, members and staff, MIS will surge forward to consolidate our position as the national body for sales and marketing. Last but not least, I would like to express my heartfelt appreciation to the talented team who push MIS into a future of unprecedented growth and success.

Mr Tok Lim Hoe President MIS



# Message from the Senate Chairman



Mr Lee Cheok Yew SENATE CHAIRMAN, MARKETING INSTITUTE OF SINGAPORE

#### **MEMBERSHIP**

MIS continued to provide holistic membership experience by ramping up and improving membership privileges for its members. Members today enjoy a wider variety of merchant benefits which they can easily relate and weave into their personal or work life. Through the organising of quality networking events and professional development courses, MIS has once again delivered its promise as the place that connects members to the largest fraternity of sales and marketing professionals. Moving ahead, MIS will continue to be the foremost membership organisation whereby members can take immense pride to be a part of.

#### **EXECUTIVE DEVELOPMENT**

As the market continue to shift towards human capital development, the government has partnered itself with professional institutions to provide more continual education and training programmes to prepare Singapore workforce for the future. As MIS' training solutions focus on developing and enhancing not only core competencies needed by individuals, but also desirable behaviours to help them get on top of their challenges, our objective is well aligned with the government's effort to promote skills upgrading and retraining.

This year, MIS progresses with a steady

"Year 2013 marked a new chapter for MIS as we celebrate our 40th Birthday. This has proven to be a very rewarding year for us with a string of rebranding initiatives from the change in the institution's logo to the relocation of campus ground. MIS was also voted the #1 Most Preferred Sales Training Provider 2013 by Human Resources magazine. Being the inaugural year where MIS edged out other competitors to be the only winner in the first position is a testament of MIS commitment and stewardship as the National Body for Sales & Marketing."

gait with a wider spectrum of quality training courses that will meet the industry's needs. With the economy steadily picking up, many companies and individuals are now more aware of the need to stay economically relevant through furthering of education, retraining and personal development. This is where MIS comes into the picture, by helping employees identify their learning needs and acquire the relevant skills to remain competitive in the workforce.

#### **WORK-READY GRADUATES**

The Institute not only promotes academic achievements of students, but also their character and work readiness. Marketing Institute of Singapore Training Centre (MISTC) Student Council was a notable initiative launched this year, as we produced graduates armed with the right tools required for the workplace. We provide a learning environment that prepares our students to be confident and acquire the knowledge to adapt to the dynamic business environment, handle diversity and innovate in an environment of ambiguity. Moreover, housing both MIS & MISTC under one roof offers students the unique learning opportunities to learn from business leaders through participation in networking opportunities and guru talks organised by membership services. This is a distinctive advantage that few other private education providers can offer in a structured manner.

#### **GEARING UP FOR 2014**

More challenges ahead are to be expected as MIS continues to operate in an increasingly competitive business environment with heightened expectations. Our readiness in challenging ourselves to achieve greater excellence and being ever ready in facing tomorrow's challenges is our driving force to create significant improvements while facing the unknown. For there can be no tomorrow for those who are afraid of making changes.

2014 denotes the year I step down from the post of Chairman of Senate. Let us give a warm welcome to Dr Gan See Khem who will take over the helm as the Senate Chair effective from January 2014. With Dr Gan's strong passion and commitment to MIS, I believe she will play a great role as an advisor and consultant to the Executive Council on the management of the Institute and the development of long-term strategic goals for the Institute. I would also like to take this opportunity to thank the Executive Council and Senate Members for their unwavering support during my term as the Senate Chairman.





# Honorary Secretary's Report



#### **ANNUAL GENERAL MEETING**

Marketing Institute of Singapore and Marketing Institute of Singapore Training Centre (MISTC) held their respective 40th and 20th Annual General Meeting (AGM) on Friday, 22 March 2013 at the NTUC Centre, One Marina Boulevard. Minutes of the AGM and the 2013 Financial Report of both MIS and MISTC were read and passed.

#### MEETINGS OF THE MIS/MISTC EXECUTIVE COUNCIL

 $The 40 th MIS \, Executive \, Council \, and \, 20 th \, MISTC \, Executive \, Council \, held \, regular \, meetings \, from \, April \, 2013 \, to \, March \, 2014.$ 

#### MIS & MISTC COMMITTEES





#### Principle 1:

## EXECUTIVE COUNCIL'S CONDUCT OF ITS AFFAIRS

The Executive Council oversees the affairs of MIS, assuming responsibility for strategic plans and performance objectives, financial plans and annual budget, key operational initiatives, investment proposals, compliance and accountability systems, and corporate governance practices. The Executive Council also approves the appointment of Senior Managers of MIS. The MIS constitution defines the powers of the Executive Council.

The Executive Council is supported in its tasks by:

- Academic Board.
- Examination Board.
- Audit & Corporate Governance Committee,
- Constitution Committee,
- · Finance Committee,
- HR Committee,
- Marketing Committee,
- Membership Committee, and
- Education Committee

MIS has established financial authorisation and approval limits relevant to Executive Council, Committees and various levels of Management, for operating and capital expenditure, the procurement of goods and services and the acquisition and disposal of investments.

The Executive Council conducts regular scheduled meetings and also allows managers to present updates of MIS, enabling the Council to actively engage the managers and be updated on the operations.

New Council members are given detailed induction on MIS affairs and the regulatory environment as well as their statutory and other responsibilities to ensure that MIS is wellmanaged and fulfils its objectives.

#### Principle 2:

### EXECUTIVE COUNCIL COMPOSITION AND GUIDANCE

The Executive Council consists of 12 independent members in accordance with the Constitution. Each member is elected by the MIS members at the Annual General Meeting (AGM) and he is expected to bring experience and expertise to contribute to the development of strategies and performance of MIS. The Executive Council has the option to co-opt an additional 3 independent council members.

Executive Council members make a declaration amongst other terms, not to act in conflict or to hold, assume or intentionally accept a position in conflict of interest with his obligations to MIS.

#### **EXECUTIVE COUNCIL FOR 2013/2014**

Marketing Institute of Singapore Council Meeting – Total 7 meetings held

Name	Position	Attended
Tok Lim Hoe	President	7
Kenneth Woon Kum Wah	1st Vice President	4
Khor Chee Kok	2nd Vice President	5
Roger Wang Wei Seng	Hon Secretary	7
Bhavik Bhatt	Assistant Hon Secreta	ry 6
Jackson Chua	Hon Treasurer	7
Sharon Vu	Assistant Hon Treasur	er 3
Lee Kwok Weng	Council Member	6
Chia Khee Seng	Council Member	4
Michael Tan	Council Member	6
Dean Shams	Council Member	4
Ramesh Kumar	Council Member	6
Lim Shiyun	Co-opted Member	0
Simon Ng	Co-opted Member	1

 ${\it Lim\,Shiyun\,and\,Simon\,Ng\,were\,co-opted\,into\,the\,MIS\,council} \\in\,November\,2013.$ 



Marketing Institute of Singapore Training Centre (MISTC) Council Meeting – Total 12 meetings held

Name	Position	Attended
Tok Lim Hoe	President	11
Kenneth Woon Kum Wah	1st Vice President	7
Khor Chee Kok	2nd Vice President	7
Lee Kwok Weng	Hon Secretary	11
Bhavik Bhatt	Assistant Hon Secreta	ry 9
Chia Khee Seng	Hon Treasurer	5
Sharon Vu	Assistant Hon Treasur	er 6
Roger Wang Wei Seng	Council Member	10
Michael Tan	Co-opt Council Membe	er 8
Jackson Chua	Co-opt Council Membe	er 10

#### Principle 3:

#### **CLEAR DIVISION OF RESPONSIBILITIES**

Toformaliseauthority, accountability and facilitate decision-making, the roles and responsibilities of the President and the Executive Council Members are defined in the Constitution and Terms of Reference when they serve in Committees.

The Executive Council is responsible for ensuring the effectiveness of the governance processes, while the senior managers are responsible for implementing strategies and policies approved by the Executive Council, and also for managing the Institute.

#### Principle 4 & 5:

## EXECUTIVE COUNCIL MEMBERSHIP & PERFORMANCE

Before the election of Executive Council members at the Annual General Meeting (AGM), Curriculum Vitas and profiles of nominated members are presented at the AGM.

The Honorary Treasurer shall not be entitled for re-election after 2 consecutive terms for MIS and after 1 term for MISTC.

The Senate is a committee for providing advice and consultation to the Executive Council. The structure, appointment and functions of the Senate are stated in the Constitution.

#### Principle 6:

#### **ACCESS TO INFORMATION**

The monthly operational and financial reports of MIS are presented and discussed at the regular Executive Council meetings.

Executive Council members are given separate and independent access to the Senior Managers.

#### Principle 7:

### PROCEDURES FOR DEVELOPING REMUNERATION POLICIES

Executive Council members serve without remuneration for their voluntary services to MIS. Council Members' out-of-pocket expenses directly related to MIS activities may be reimbursed by MIS.

The HR Committee is required to approve the remuneration and bonuses of the staff of MIS, including Senior Managers.

#### Principle 8:

#### LEVEL AND MIX OF REMUNERATION

The HR Committee reviews and endorses the remuneration level and mix for MIS staff to ensure that they are fair and competitive in the market. The performance evaluations of MIS staff are conducted annually and reviewed by the HR Committee.

#### Principle 9:

#### **DISCLOSURE ON REMUNERATION**

No staff or manager of MIS is paid a package above \$250K per annum.

#### Principle 10:

#### **ACCOUNTABILITY**

The financial and operational results are presented and reviewed at the Executive Council Meetings. The Executive Council reviews financial

and operational performance at the regular meetings as well as the internal audit report, the external audit report, the audit reports from the Council of Private Education and other internal reports.

Annual financial results, achievements and operational updates are presented at the AGM.

The reserves of MIS are currently kept in fixed deposits without risk exposure and could be invested with approval from the Executive Council in accordance with the provisions provided in the constitution.

In addition, details of ongoing events and happenings in MIS are circulated to MIS members via electronic direct mailers and the quarterly Singapore Marketer magazine.

#### Principle 11:

## RISK MANAGEMENT AND INTERNAL CONTROLS

Following the risk management review exercise and workshop in 2012 which was facilitated by PriceWaterhouseCoopers LLP (PWC) with the Executive Council and management of MIS, proper checking and accounting procedures for its assets are in place.

Annual audit of the financial statements of MIS is done by the appointed external auditors, Baker Tilly TFW LLP.

#### Principle 12:

#### **AUDIT COMMITTEE**

The Audit & Corporate Governance Committee with clear terms of reference, comprises of Kenneth Woon (Chairman), Bhavik Bhatt and Lee Kwok Weng from the Executive Council.

#### Principle 13:

#### **INTERNAL AUDIT**

Following the internal audit exercise conducted by PWC in 2012, the identified weaknesses have been addressed and control measures implemented.

#### Principle 14:

#### **MEMBERS RIGHTS**

MIS respects the rights of its members and upholds its Constitution. Independent MIS members with appropriate experience and qualification are continually encouraged to serve on the Executive Council.

MIS is committed to a high standard of ethical conduct and has put in place whistle-blower policy and procedures which provide staff as wells as students with well-defined accessible channels.

#### Principle 15:

#### **COMMUNICATION WITH MEMBERS**

Besides the electronic direct mailers that are sent to MIS members to keep them informed of events, there is also an official MIS Facebook page available for members to socialise and interact.

Feedbacks and comments from members are addressed by the Membership Department.

#### Principle 16:

#### **CONDUCT OF MEMBERS MEETINGS**

All members are invited to attend the Annual General Meetings and Extraordinary General Meetings. Attendance is encouraged and members' views are recorded and acted on accordingly.

#### Note:

- a) This report covers both MIS and MISTC unless indicated otherwise.
- b) The term 'he' and 'his' cover both the genders.



# **40 Years** Milestone



#### 1973-1980

- MIS was established. The first Chairman-Protem Committee was Mr Robin Lim.
- Held a two-day seminar on Effective Strategy in Marketing jointly with SIM.
- Shifted from temporary office at Mount Sofia to Bukit Merah Town Central.

#### 1986-1990

- MIS Skills Training Centre, funded by the Skills Development Fund, was established.
- Moved to new premise at Anson Centre.
- Launched CIMUK Diploma examinations in conjunction with college at UK.
- Launched flagship Diploma in Sales and Marketing.
- Held its first graduation ceremony for the 1st intake of the Diploma in Sales and Marketing.
- Appointed the Examination Centre for CIMUK examinations in Singapore.
- Pioneered the first offshore degree programme, Bachelor of Business (Marketing Major conducted by Western Australia Institute of Technology) in Southeast Asia.

1981-1985



MIS at Anson Centre



MIS Sales Academy



Launch of The Singapore Marketer



Asia Pacific Marketing Conference

#### 1991-1995

- Launch of Business Strategy Competition.
- Launch of guarterly publication, The Singapore Marketer.
- Held the Asia Pacific Marketing Conference "Marketing in the Asia Pacific: Approaches breakthroughs and challenges".
- Launched of MBA Programme (International Marketing) in partnership with Curtin University of Technology.
- The Sale Academy was officially launched, with special Interest Group called Sales Professional Club.
- Official launch of Singapore Marketing Award.



Marketing Award

- Achieved ISO 9000 certification.
- Teamed up with NUS Extension to offer the Professional Diploma in Asia Pacific Marketing.
- Philip Kotler, The Father of Modern Marketing was the speaker for the forum "Marketing for the New World Economy".
- MIS and Singapore Tourism Board jointly organised the Power Sponsorship seminar.



MIS Sales Professional Club

#### 1996-2000



Inaugural launch of Singapore Marketing Award



Philip Kotler, speaker of "Marketing for the New World Economy"



3rd Power Sponsorship Conference



# **40 Years Milestone**



#### 0

#### 2001-2005

- Moved to new campus at Pasir Panjang Road in 2002.
- Selected as one of the six approved course providers under the Strategic Manpower Conversion Programmes (SMCP) for Internationalisation launched by IE Singapore in partnership with Ministry of Manpower.
- Partnered Northumbria University (UK) to launch two Bachelor of Arts (Hons) degrees in Business Management and Marketing Management and the MBA.
- Awarded Case Trust status in February 2005.
- Moved from Pasir Panjang to Prinsep House in 2005.
- Tied up with Singapore Petroleum Corporation to launch a Membership Drive Campaign.



- McDonald's Vice President of Marketing & Communications, Ms Shirley Foenander conducted a luncheon talk.
- Launched Graduate Diploma in Brand Management and Business Management.
- Celebrated its 35th anniversary "Razzle Dazzle Night" in 2008. The Marketer of the Year 2008 award was also presented at the dinner.

2006-2010

(Continued...)





Marketing Guru talk by Mr Tom Abbott



CEO Evening talk by Group CEO and Founder of Indo Chine, Mr Michael Ma



#### 2006-2010

- Launch of the quarterly Marketers' Night networking series, CEO Evening talks Marketing Guru Talks and Members' Night.
- Inaugural launch of the first MIS Sales and Marketing Congress.
- Awarded 4-year EduTrust certification.

- Appointed official Google Training Partner.
- Launch of the BM WSQ (Business Management) framework courses with WDA.
- Won the Preferred Sales Training Firm by 'HR Vendors of the Year 2012' on Human Resources magazine.
- Awarded the prestigious SuperBrands status in September 2012.
- Mr Campbell Wilson, CEO of Scoot<sup>™</sup> Pte Ltd was the invited speaker of one of the Marketing Guru talks attended by more than 100 participants.
- Celebrated the institute's 40th Birthday with a new logo and website.
- The momentus celebration of MIS 40th Anniversary was held at the Fullerton Hotel.



#### 2011-2013



Marketing Guru talk by CEO of Scoot™ Pte Ltd, Mr Campbell Wilson







Inaugural MIS Sales and Marketing Congress



# **Key Highlights of MIS 40 Years Anniversary**



#### **4 DECADES OF CREATING & CONNECTING MARKETERS**

Year 2013 was an exciting year for Marketing Institute of Singapore (MIS) as it marks the 40th anniversary of the institution. This new milestone was celebrated with a new address and new identity – a brand new logo.

#### **New Identity, New logo**

As part of MIS' 40 years ruby anniversary celebration, the identity of the institution was given a facelift. MIS logo is now more youthful and vibrant as the institute continues to soar forward.

The new logo has a contemporary face that was inspired by the shape of a megaphone and represented by an upward slope which translates into optimism and growth, and thus reflecting the ultimate result of good marketing. The vertical lines on the other hand echo signal bars on a mobile device that indicate a strong reception.



We are now bringing the three business functions of MIS to the foreground, each with their own permutation of the MIS logo:







#### MIS exists to:

- 1. **CONNECT**: Representing our mission of *Connecting a Community of Marketers*. Closest to the origin of MIS, this function retains the traditional MIS brand colour.
- 2. **EXECUTIVE DEVELOPMENT:** Continuous training, learning & development for executives and professionals. The *blue* colour represents the corporate environment where MIS thrives and excels.
- **3. TRAINING CENTRE**: The second half of our mission statement *Creating Marketers through Quality Education*.

The green colour represents the new future of limitless possibilities for every MIS graduate.

#### Revamp of Website & e-Newsletter

As part of the rebranding exercise, MIS website went through an overhaul at the last quarter of 2013. The new website clearly identifies the three business entities of MIS at a glance. Viewers are redirected to the respective website of which they are seeking information with just one click. On top of that, the new website highlighted MIS events and promotions at the home page so that visitors do not need to navigate around to look for information. Having a user-friendly website is as important as having a beautiful original website design.

Furthermore, MIS quarterly e-newsletter, e-Marketer was given a thorough makeover in February 2013 with a cleaner look. Updates on events and membership information can be found easily.



#### MIS 40TH ANNIVERSARY GALA DINNER

MIS celebrated its ruby 40th Anniversary on 19 April 2013 at The Fullerton Hotel with a Black & White Pop theme. Mr Tok Lim Hoe led the symbolic cake cutting ceremony with distinguished guests, Mr Chris Chua, MIS Founding President, Mr Lee Cheok Yew, Senate Chairman & MIS Past President and Mr Chris Chen, MIS very first ordinary Member.

As part of the momentous celebration, MIS also presented 5 Longest-Standing Member and Excellent Lecturer Award. The guests were entertained by highlights of the evening, a musical skit put up by NUSS Dramaworks and Noris The Diva. The event was attended by 200 members, partners, students, staff and distinguished staff. 20 lucky draw prizes were given away that night.









# Above are the recipients of the Longest-Standing Members Award with President of MIS. From L-R: Mr Tok Lim Hoe (President), Mr Gopal Krishnan, Dr Gan See Khem, Mr Chris Chen, Mr Joseph Tan Hong Mui and Mr Sim Kwang Chai.

### **Events that Connect Marketers**

MIS 40th Anniversary Gala Dinner

















#### **New Address**

Since April 2013, MIS has strategically relocated from the executive-focused location at Tanjong Pagar (Anson Centre) to a 6-storey building at North Bridge Road. The institute has successfully positioned itself as part of the youthful buzz and a place synonymous with private education institutions. Members and students also benefited from the easy access to National Library and close proximity to public transport.

Furthermore, the new location houses both MIS and MISTC under one roof which promotes convenience for students to attend Marketing Guru Talks conducted by industry experts. It is definitely a place where students and marketers meet, learn and share ideas. Marketing Guru talks are housed in the new state of art executive lounge located at level one of the building.



MIS Executive Lounge



Covered in Today Paper, Market Buzz on 11 July 2013



# **2013 Key Statistics At a Glance**

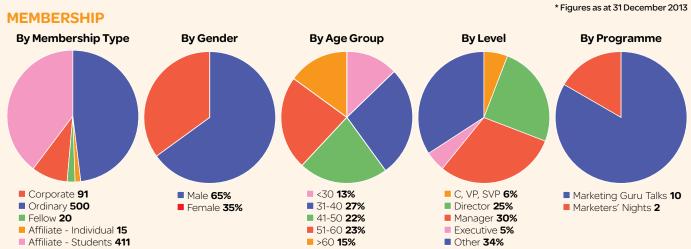


Breakdown of

■ Communications **21** ■ Event Management **3** 

Leadership 25

■ Service Excellence 1 ■ Human Capital Mgmt 8



#### **EXECUTIVE DEVELOPMENT SERVICES**

Total of 3,600 course participants Breakdown of public courses custom-design courses No. of courses ran No. of participants trained by category by category Personal Effectives 11 Public 139 Public 1427 Sales 20 ■ Sales 16 Personal Effectiveness 5 Custom-design 99 Custom-design 2228 ■ Marketing **34** Business Mgmt 23 ■ Marketing **9** Business Mgmt 11

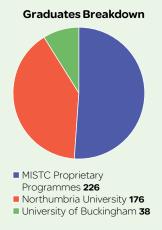
Communications **34** Event Mgmt **7** 

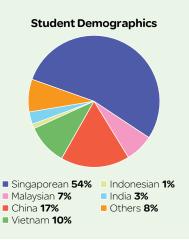
Leadership 3

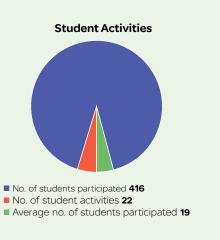
■ Service Excellence 6 ■ Human Capital Mgmt 1

#### **CONTINUING EDUCATION**

**Number of Enrolment: 697 Number of Graduates: 440** 







# Membership Services

"I joined MIS as a member to expand my corporate network, specifically in the marketing space, allowing myself to engage in conversations and discussions with like-minded individuals in the marketplace. Being a MIS member also allow me to keep abreast with what is going on within the Marketing world."

**David Lim** Marketing Manager, SingTel



# **Events that Connect Marketers**



#### **MARKETING GURU TALK**

10 Marketing Guru Talks that garnered over 500 attendees in total were conducted in 2013 by the MIS Membership Services. There was a significant 77% increase in number of attendees as compared to 2012. The insightful talks covered various Marketing Strategies used in the various industries by the respective gurus. Other aspects like Digital Marketing & Social Media were also covered by the industry experts.

The Marketing Guru Talks are MIS' prominent fixture, attracting and providing insights to Marketing students and professionals nationwide. These talks also provide an avenue for like-minded individuals to share and discuss thought-provoking ideas and trends.





Be a Brand, Become a Media -Online Video Marketing

#### **ARNAUD BELHAMOU**

Co-Founder, FindYourWayInTheWorld





**Why Your Customers Stay or Stray** 

#### **ANDREW CALVERT**

Regional Director and Solution Architect at AchieveGlobal Singapore



4 Jul 2013

**The Scoot Recipe** 

**CAMPBELL WILSON** CEO of Scoot<sup>™</sup> Pte Ltd



25 Jul 2013

**Insights with CEO & Co-Founder** of Nuffnang.com

**CHEO MING SHEN** CEO & Co-Founder Nuffnang.com



### **Events that Connect Marketers**



Guru Talk Marketing

22 Aug 2013

Email Marketing is Dead -- Long Live Email Marketing

#### PETER REHNKE

Head of E-Marketing International Schober Holding Asia Pte Ltd, Singapore



18 Sep 2013

Marketing between Giants & Minions



#### **MARKUS L. KEIPER**

EVP, Global Marketing, Communications and CRM Rolls-Royce Marine



10 Oct 2013

**4 Steps to Going Viral with Contagious Content** 

#### **CLEMENT WONG**

Managing Director SocialMetric

#### **MARKETERS' NIGHT**

MIS Marketers' Night is the event that promises opportunities to create new connections, have winning conversations and to simply enjoy the night with a drink or two!

**Events that Connect Marketers** 

Marketers' Night

MIS Membership Team organised 2 invigoratingly themed networking sessions this year. Aside from a fun filled evening, attendees also took home some basic skills of dart throwing as well as the art of beer brewing!

#### 28 Feb 2013

#### On-Target Marketing: Hit the Bullseye with MIS @ iDarts Senso











#### 19 Jun 2013

#### A Beer-licious Tasting Affair @ Le Noir











## Roadshow



#### MIS ROADSHOW, 10 & 11 OCTOBER 2013

MIS held its 2-day roadshow at Chevron House, Raffles Place, in the month of October. The roadshow aimed to reach out to PMEBs so as to establish industry contacts and gather leads from potential customers.

Brochures on membership promotion, events and activities, executive development training courses and continuing education programmes brochures were given out. The roadshow has reached out to more than 500 PMEBs who have dropped us their name cards or



came by our booth to find out on courses and events. Members of the public who signed up for membership during the roadshow also received a \$10 Takashimaya voucher as an additional incentive. The main highlights of the roadshow was the 'Receive an apple' campaign as well as spin the wheel game which were effective crowd pullers.















# Benefits & Privileges through Partnership

MIS is more than just a professional body for sales and marketing. As a MIS member, individuals or company is not only connected to the largest fraternity of marketers, but also benefits from a holistic range of privileges by flashing the membership card. MIS is perpetually looking for ways to bring new benefits to members.

































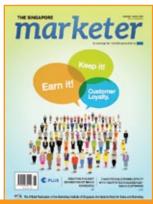






# Outreach Channels





#### **The Singapore Marketer**

The Singapore Marketer is the official publication of the Marketing Institute of Singapore. It offers in-depth analysis of current marketing strategies, ideas and concepts. The quarterly print publishes contributions from sales and marketing experts and keeps readers at the cutting-edge of the industry. The knowledge-centric publication also features candid interviews with prominent sales and marketing personalities, which are often than not valuable insights into their experience in business management and strategies.

#### e-Marketer

The e-Marketer is a monthly online publication launched in January 2007 with a circulation of more than 80,000. It serves to provide updates to members and subscribers on upcoming events and membership promotions. The e-newsletter also features members' experience with MIS and ways that they benefit as a member. Subscribers and members read about the latest tips and trends extracted from the latest issue of The Singapore Marketer.



# We have reached the next milestone of 2,000 likes and counting... Thank you for your support and keep sharing and liking use () Have a great Sunday shead! WE HAVE REACHED 2000 LIKES!

**Facebook Page** 

For a period of seven months, from June to December 2013, MIS facebook page has seen a growth of 1,400 new fans. The current sizable fanbase of more than 2,000 likes has created another effective outreach platform for MIS.

Like

#### **EDS** weekly

Subscribers and course participants are also updated on our upcoming executive development courses through EDS weekly. Circulation rate is at 55,000.

# Executive Development Services

"Useful insights of industry tricks. A very informative & well-structured course. Thoroughly enjoyed the training, the trainer manages to communicate a lot of information in an impactful way in a short time. The case analysis/studies let us apply the knowledge & put them to test, and as such, learn through the various scenarios."

Senior Manager, Electronic Arts Asia Pacific



## **Achievements**



As a leading provider of executive development programmes to companies in Singapore and the Asia-Pacific region, MIS continues to offer the widest range of sales and marketing courses. To help companies maximise the effectiveness of their training, MIS also works closely with clients to analyse their unique needs and design customised learning and development solutions.

More than 3,600 senior executives, managers and professionals benefitted from the vast selection of short executive training courses offered by MIS, in the fields of Sales, Marketing, Communications, Service Excellence, Event Management, Business Management, Human Capital Management, Leadership and Personal Effectiveness.

#### **NEW COURSES**

As the economy progressed, MIS responded with new courses that are unique and relevant to suit market changes and demands for today's business needs. A total of 47 new courses were launched in 2013, mostly on sales and marketing topics.

MIS will continue to be a market leader in product development for the coming year, engaging our clients and keeping abreast with changing market conditions and needs.

#### #1 PREFERRED SALES TRAINING PROVIDER

MIS was recently voted the No. 1 Most Preferred Sales Training Provider on HR Vendors of the Year 2013 by Human Resources magazine. This marks the fifth year MIS has been voted in this award category, sealing our reputation as the leading sales training provider in Asia. However, this is the first time in MIS history that it outperformed other competitors to be the



#### **COURSE PARTNERS**

#### Partnership with Google Asia Pacific Pte Ltd

MIS' Executive Development successfully ran 2-Day Google Adwords and 3-Day Google Analytics course, with a total of 78 participants who attended in 2013. 41% of the participants who attended the Google Classrooms are Google Engage Agencies. Of which, 2 of them had successfully passed the Google Certified Professional (GCP) AdWords Examination. Through this collaboration, Google and MIS hope to help raise the overall professionalism of these agencies, whom in turn, will bring greater value and help grow the businesses of their clients.



#### Other partners:









#### CLASS GRADUATES OF EXECUTIVE CERTIFICATE IN EVENT MANAGEMENT

(4-day course held in collaboration with Australian Centre for Event Management, University of Technology Sydney)







Engaging the HR, Learning & Development Community

14 Mar 2013

#### HR Breakfast Talk - Developing Effective Training Needs Analysis (TNA)

Following the successful turnout of our HR Series Talks in 2012, MIS continues to bring HR-related talks to the community. This talk was well-attended by over 50 HR professionals, and served as an effective platform to showcase MIS Executive Development Programme offerings, as well as establish contacts within the HR community.









## 24–26 Apr 2013 **HR Summit**

A full two-day HR conference covering a wide range of topics, from employee learning & development to managing talent & innovation, with leaders of top global companies sharing their HR best practices was held in April 2013.

MIS was amongst the 50 over exhibitors who participated in this high-profile HR event. The HR Summit was a two-day conference-cum-exhibition targeting at HR professionals. MIS participated as an exhibitor to promote its corporate training course offerings and at the same time used the opportunity to establish HR industry contacts and gathered leads from potential customers. MIS' training vouchers were also given at the tradeshow to entice sign up.

Close to 300 people visited the booth where they were given brochures and information on MIS Executive Development Programmes, membership events and privileges, as well as continuing education courses.







# Outreach Activities & Events



#### MIS Talks @ Singapore Gifts Show 2013





#### Participated in Special Feature Guides:

## Headhunt Executive Education Guide 2013 & HRM Corporate Training Guide 2013









#### **Partnerships and Collaborations**

MIS also partners with external parties to bring special workshops, new course offerings and to extend the reach and exposure of our training courses. These include:

- Singapore Workforce Development Agency (WDA)
- Google Asia Pacific
- University of Technology Sydney (Australian Centre for Event Management)
- Econsultancy

- Sandler Sales Training Institute
- SAFRA
- Vital.org
- JobsCentral

# Marketing Institute of Singapore Training Centre

"MISTC's sales and marketing course is industry focused and taught by good lecturers. The education I got has enabled me to quickly match up to the demands of my job. The lecturers were understanding of our time constraints as adult learners. I really appreciated that."

#### Ms Loke Lai Cheong

Bachelor of Arts (Hons) in Marketing University of the West of England Sales and Marketing Manager at a Bakery Company



## **About MISTC**



MISTC's reputable name and strong track record drew me to enrol in the programme. A structured course layout and experienced lecture that keep students abreast with the latest marketing knowledge and trends allow working professional like me to stay competitive.

#### **CHAI KOK PIN**

The University of Buckingham Bachelor of Science (Hons) in Business and Management Part-Time Student (Singapore) The quality of a programme is only as good as the lecturers teaching it. At MISTC, the lecturers are extremely helpful and are always willing to share their rich industry experience. They helped me get a thorough understanding of International Trade, both from theoretical and industrial point of view. It helps that MISTC maintains smaller class size compared to other private institutions. I always feel that my lecturers are giving me ample attention and they are helping every student in the class.

#### YAP WAN YING

University of the West of England Bachelor of Arts (Hons) in International Business Part-Time Student (Singapore)

There are three factors that made MISTC great: good curriculum, experienced lecturers and effective course materials. It gave me ample knowledge of the marketing discipline and the confidence to apply what I learnt in my job in the future.

#### WAI YAN AUNG

The University of Buckingham Master of Science in International Marketing Management Full-Time Student (Myanmar)

A conducive learning environment is very important for me. MISTC has the right combination of great teachers, helpful staff and good facilities for studying. The lecturers are truly professional! They use a variety of teaching techniques just to ensure that we learn the concepts well.

#### DONG CHENG YUAN

University of the West of England Bachelor of Arts (Hons) in Marketing (Top Up) Full-Time Student



#### THE TRAINING CENTRE

Registered with Council for Private Education and awarded 4-year EduTrust certification, Marketing Institute of Singapore Training Centre (MISTC) is the training arm of Marketing Institute of Singapore (MIS). MISTC continues to offer quality academic programmes in partnership with The University of Buckingham and University of The West of England (UK). The partnership with the two world renowned universities have produced a total of 3 first class honours graduate in year 2013.



University of the West of England



MISTC nurtures students while developing them into enterprising, innovative individuals. Outside classroom, it actively engage student in multi facets of activities and programmes that are not just all rounded, but exciting as well.



#### **CONTINUING EDUCATION**

Our students are motivated learners – the lifeblood of the organisation. Driven by the strong vision of Creating and Connecting Marketers, MISTC believes in developing marketers holistically within a robust academic framework as well as character building and development.

#### **MISTC Open House**

So as to keep members of the public better informed of our relocation, MISTC open house was held on 6 July 2013 with an entire day fully packed with informative and fun activities. Nothing beats making a personal trip down to get a feel of the brand new campus and its convenient location. The programme of the day includes Career Talks, MISTC Idols and Flea Market. Visitors also enjoyed special open house promotions if they sign up for courses on-the-spot.









The highlight of the event was MISTC Idol contest. So as to create greater buzz to the event, this was the first time the singing contest was made part of the open house programme. 3 outstanding singers were emerged among the 11 contestants.



(L to R) 2nd Runner Up – Huang Siqi, Former Director of Continuing Learning, Mr Vincent Guok, Champion - Nguyen Thi Quynh Mai, Ami and 1st Runner Up – Wu ZiqQian, William

MISTC Idol is open to all aspiring singers who wish to showcase their talent. Joining the competition helps to strengthen confidence level of

the students. MISTC was also able to showcase to the public that students are all-rounders.

#### MISTC IDOL:

We congratulate our winners for this year:

Champion - Nguyen Thi Quynh Mai, Ami 1st Runner Up - Wu ZiQian, William 2nd Runner Up - Huang Siqi



## Outreach Channels



#### **ONLINE AND OUTDOOR ADVERTISING**

This year, we have expanded our outreach effort by undertaking more broad-based marketing strategies that go beyond the traditions mediums of prints. As part of this dynamic industry, we have to keep abreast with the industry trends and be seen where our target audience goes. Some of our exciting initiatives include MRT intrain panel, radio and online advertisements.

#### MRT IN-TRAIN PANEL ADVERTISING

4 weeks in-train panel advertisements were placed on a total of 8 trains running through East-West and North-South from 31 Oct to 17 Nov 2013.



So as to promote MISTC Open house, we also have a 10 seconds spots radio advertisement in Power 98.7fm for a period of 10 days. This new initiative was undertaken to reach out to people who spend more time on air.

#### **ONLINE MARKETING**

Banner advertisements bearing MISTC logo and students were placed on various online sites for a 3 months period. Students from a diverse range of profile and qualification where chosen to be models for the photoshoot, so as to reflect the diversified student population in MISTC.







#### **WEBSITE**

In line with the rebranding campaign, MISTC launched its independent website on Oct 2013, with a complete new outlook. The new website is fresher, more vibrant and up-to-date. MISTC aims to attract the two main markets namely youths (full-time foreign students) and professionals (part-time working adults). The new website facilitates easier navigation for potential students in obtaining information on MISTC courses.





# **Graduation Ceremony 2013**



MISTC 46th Graduation Ceremony was held on the 11th May 2013 at the NTUC Auditorium. There were a total of 440 graduands from MISTC Proprietary and University Programmes who were conferred their certificates. This year marks the final batch of Northumbria University and first batch of the University of Buckingham graduands.



Two valedictorians identified by MISTC spoke during the graduation ceremony. They have both performed remarkably well, with first class honours in their respective programmes.





#### **Northumbria University**

Bachelor of Arts (Hons) in Marketing Management (Part-Time), 17<sup>th</sup> intake (formerly MISTC Diploma in Sales and Marketing award winner)



### ANG YI LING EVANGELINE (MS)

**The University of Buckingham**Bachelor of Science (Hons) in Business and Management (Full-Time), 1st intake



The Institute endeavours to provide holistic formation to all the students by developing the full potential of the individuals through various student development programmes and services. These are being handled and offered by the Student Affairs Department. To achieve the goal, student activities that cover Academic Enhancement, Character Building, Cultural Immersion and Physical Development were organised in 2013.

#### **ACADEMIC ENHANCEMENT**

Career Awareness Talk was organised to assist students on choosing the right career path upon graduation. The talk covered some activities that assessed students' interest that relates best to their personalities which are indicators of their preferred career options.





#### **CHARACTER BUILDING**

The highlight of this year's activities is the launch of the MISTC Student Council. Students with leadership qualities from different programmes were identified to take on this role. They were tasked to help the rest of the student body as well as spearheading and implementing students' activities for the cohort. Students were sent for training programmes to further hone their leadership skills. The institute not only promotes academic achievements of students, but also their character and work-ready skills set.





#### PHYSICAL DEVELOPMENT

MISTC give importance to our student's health by promoting activities that will develop their strength and stamina.

This year, MISTC is one of the official supporters of the 21st Run for Hope on 17 November 2013, an annual run organised by Four Seasons Hotel Singapore, Regent Singapore and the National Cancer Centre Singapore (NCCS). The event was to raise much-needed awareness and support for cancer research.







#### **CULTURAL IMMERSION**

A series of programmes and engagement opportunities were organised to expose students to the diversified and multi-racial aspects of Singapore. Students have visited places of interest such as Kampong Glam Mosque, Arab Street, Chinese Temples and Kusu Island for this purpose. During the tours, students were educated on the history of the significant landmarks in Singapore. These tours had not only enriched their knowledge of Singapore, but also strengthened their bonds through the activities and games.









# Staff Are Our Most Valuable Assets

At MIS, we believe that Happy Staffs = Happy Customers



# Bowling Challenge & Eco Tours



#### **OUR MOST VALUE ASSETS**

Employees are MIS' greatest assets, they are our competitive advantage. MIS provide staff with encouragement, stimulus and make them feel that they are part of the company's mission.

### 15 Mar 2013 **Bowling Challenge**

Once again, the Institute held its MIS Bowling Challenge at Kallang Leisure Park. The aim was to promote a healthy work-life balance among our employees by creating a platform for team bonding and networking.





### 12 & 19 Jul 2013 **Eco Tours**

At MIS, we recognise the importance of environmental awareness among our staff. This year, we held an Eco tour to increase environmental friendly awareness and equip our staff to make more environmental friendly choices in their daily lives. The tour was hosted by Siloso Beach Resort.







# Health Screening & Staff Retreat

### 11 Sep 2013

### **Health Screening**

Healthy staff equates to happier and more productive employee. MIS take prides in our staff well-being. A complimentary Health Screening was held for staff on 11 September 2013 jointly with Central Corporate Wellness. The session aimed at providing staff with insights on their health conditions and preventive measures. Staff were also given preferential rates if they were to sign up for in-depth health screening.





### 20 Sep 2013 **Staff Retreat**

A company's employees are its greatest assets. At MIS, we strongly believe and honour this saying. After a successful year of hard work, staff were brought out for a day of fun under the sun and sea! On a Friday morning, Sentosa Palawan Beach was filled with a bunch of MIS staff with their black and red polo Tees! Team building games such as sand castle building were organised with the purpose of strengthening the bond of staff from the various departments. The day ended off with a trip to the most exciting theme park in Singapore, Universal Studio!











# Health Talks & Zumba Classes



### 17 Oct 2013

### **Health Talk - Quick Meals for Busy People**

White collar workers are often racing with time and hence it often came to them that preparing healthy food is such a hassle in their daily life. To counter that thinking, MIS organised a Health Talk – Quick Meals for Busy People on 17 October 2013. The purpose is to encourage our staff to adopt healthy living and staying positive!





### 1 Oct - 13 Dec 2013 **Zumba Classes**

Staff were introduced to a cardio workout called Zumba - fast pace dancing to Latin rhythms. For an hour on every Tuesday evening, one of the classrooms was transformed to a dance studio. Staff got their hearts pumping as they grooved to the Latin music, keeping fit and healthy at the same time!







## Staff Sharing Session & Lights, Camera, Actions Workshop

### 16 Jul, 25 Sep & 24 Dec 2013 **Staff Sharing Sessions**

3 MIS staff sharing sessions were organised in 2013 to provide regular updates on the Institute's development such as future plans, rebranding exercise, new staff and etc. This also serves as platform where staff can feedback on their thoughts about MIS plans and give their valuable suggestions.





### 17 Dec 2013

### Lights, Camera, Actions Workshop

So as to help staff to better manage stress and find creative ways to cope, a fun and lively drama workshop was conducted at MIS to instill creativity and spontaneity in the staff.







### Year End Party 2013



### 24 Dec 2013 **Year End Party 2013**

In conjunction with Christmas, MIS Year End party was a yearly affair organised by the HR department in appreciation of the hard work put in by staff for the year. There were many fun-filled games of which attractive prizes were given away as well as singing of christmas carol. The main highlight of the party was the best dressed santa clause, snow man or christmas tree competition that has hyped up the festive mood of the celebration. Everyone had a good laugh to usher in Christmas and year 2014 ahead!







### **STAFF APPRECIATION AWARD 2013**









# Corporate Social Responsibility



# MIS Cares with Bishan Home - HiPPO Style!



MIS does not just deliver industry relevant programmes and courses, we engage in corporate social responsibility acts and use our core competencies to give back to the society. MIS is committed to be a socially responsible organisation as we have contributed to the society through sponsorship, donations drives, charity dinner ball and community events over the years.



2013, we did even more, by helping not only the locals, but also those who needed our help across the border.



Staff, members and volunteers took their Friday evenings out and brought a colourful and lighted Christmas to 30 Bishan Home residents on 13 December 2013. This was definitely not the usual Christmas about caroling or log cakes but a game of scissors, paper, stones and a lighted city tour on the HiPPO bus. This experience brought a different perspective to the staff, members and volunteers. The smiles of the residence are from the hearts and their affections are genuine. Despite their disabilities, it is surprising how easily they are able sneak into our hearts and give us a reason to smile instead of the other way round. What a way to kick start a new year!













### Philippines Typhoon Haiyan Relief Effort

MIS co-organised a donation drive with Essential Werkz Pte Ltd in late November 2013. The aftermath of the horrendous natural disaster – Typhoon Haiyan affected millions of people in Philippines. The relief exercise which called for the members of the public to contribute mainly blankets, towels and dry food was carried out over a period of 2 weeks. Donation cans were placed at the main lobby of MIS building where public can drop off their donation items. All donations were channelled through Philippines Marketing Association, which was spearheading the relief efforts and contributions by National Marketing Associations of 13 countries (represented by MIS in Singapore). MIS' Corporate Social responsibility has extended across the border this year.

The donation drive successfully collected a few thousands of donation items from public, staff as well as members of MIS. Additionally, 11 hunks from Mister Asian International 2014 representing various countries and places around the world were present to create awareness by distributing flyers to the passerby. They were also actively helping to sort out the donation items to ease the transportation process.



Every little bit matters. The relief effort conveyed the message that MIS CARES and we hope to shed some light amidst the darkest days of the victims of Typhoon Haiyan.











# Meaningful Christmas at Lions Befrienders



At MISTC, it is crucial to instill the value of being social responsible to our students. It can be achieved by exposing students to activities that develops their empathy and awareness to the less fortunate. On 6 Dec 2013, MISTC students were gathered at Lions Befrienders at Tampines to bring some festive joy to the seniors. They acted like Santa Clause by distributing food and daily necessities to the seniors at the association.

What's Christmas without music and fun? MISTC students ignited the playful, out-going and free spirit of the seniors through a variety of activities such as Christmas caroling, Magic Tricks performance and Bingo Game. This Christmas was made extra special by sprinkling hope and joy in the lives of others.













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www.mis.org.sg

Members of the MIS Group:





